



# Instrumental Tuition

## Student Guidelines & Expectations - 2021

**Completion of the Music Application Form on Operoo signifies your understanding and acceptance of these guidelines.**

**Please keep this for your reference and speak to the Head of Music if you need further clarification.**

### Instruments

- Privately owned instruments must be privately insured.
- Security of the instrument is the student's responsibility. Students must leave their instruments in the music storeroom whilst at school.
- If an instrument is left unattended elsewhere in the school, it is not covered by insurance. All instruments should have the student's name clearly visible on the case.
- If an instrument is hired through the College, please complete a Lease Agreement form on Caremonkey.
- The student is responsible, and must pay, for any damage to the instrument through negligence. Any damage must be reported immediately to a member of staff in the music department.

### Practice

- Practice of at least 15 minutes per day is recommended to improve skills learnt during the lesson. Parental support in this aspect is essential for success.
- We also encourage the use of an instrumental diary to keep track of progress.

### Fees & Payment

- Tuition fees are \$38 per 30-minute individual lesson and must be paid to the instrumental teacher in full on receipt of the account by the due date stated on the account. Any difficulties with this must be negotiated with the instrumental teacher immediately.
- In addition to the tuition fee (which is payable to the instrumental teacher), a \$25 music surcharge per instrument learnt will be charged to disbursement accounts each term. This charge covers costs associated with room hire, use of school facilities and administration of the Instrumental Program.
- There may be additional charges as the teacher sees fit including (but not limited to) music and workbooks.
- Hired instruments will also incur extra charges, see the lease agreement for details.
- Other additional fees may include the performance shirt for ensemble members (approximately \$90.00) and tour/music camp costs.
- An optional Performing Arts jacket is available to purchase from the Scotch Shop. The cost of the jacket is \$100.00.
- All instrumental and vocal students are encouraged attend the 2021 Music Camp in February (cost: approx. \$230)

### Attendance

- The student must attend all scheduled lessons. The instrumental teacher must be given, where possible, 24 hours' notice in advance if the student will be absent.
- Students are expected to check their instrumental timetables each week for their lesson times. These are available to view on SEQTA/coneqt.
- Should a student be ill on the morning of their lesson please ring the instrumental teacher personally on their mobile phone number before school hours. Please do not leave messages with school secretaries.
- Please advise teachers if students will be away from school on camps or excursions; or if there is a special event or test on that day. If possible, ring the teacher well in advance of the date, so that alternative arrangements can be made.
- Other than long term illness or vacation (the latter requiring at least 4 weeks' notice), absences will be paid for and no lesson will be "made up" when a student is absent without prior notice.

### Co-Curricular Music Ensemble Participation

- All students learning an instrument or voice through Scotch College Torrens Park campus (Years 7-12) are highly encouraged to be actively involved in at least one co-curricular music ensemble.
- Most ensembles require members to wear a black performance shirt (cost approximately \$90.00); these are available from the Music Office and are worn with the student's own black dress pants and black school shoes.
- We strongly recommend that if you choose to learn an instrument, you elect to study music in the curriculum in Years 9 and 10.

### Discontinuation

- A student may discontinue lessons after consultation between a parent/guardian, instrumental teacher and/or the Head of Performing Arts.
- Both the instrumental teacher and the Music Department should be notified in writing before the end of the term. No refunds apply when a student ceases to participate.
- The instrumental teacher and/or Music Department may terminate instrumental lessons in the event of non-payment of an account or if the student fails to abide by the guidelines. Hire fees may not be refunded. Tuition fees **will not** be refunded.