



SCOTCH COLLEGE ADELAIDE

# International Students

2024 PARENT INFORMATION HANDBOOK





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**I welcome you to become part of the story of Scotch College Adelaide.**

Every student who walks through our gates joins a school that cares deeply about providing extraordinary opportunities and experiences that will be remembered for a lifetime.

The traditions of our school are more than simply habits and conventions, more than blazers and buildings. For over 100 years, Scotch has asked itself how to best prepare the young people in its care for all that lies ahead, so they can become the leaders and drivers of tomorrow. Those strong traditions demand we look forward, innovate with our hearts and minds, and question our past to understand the future.

Students at Scotch work with a dedicated staff, committed to bringing the best out of all who pass through our school. Our students are afforded the opportunity to explore the breadth of their passions, and experience the depth and rigour of academic disciplines.

We know learning takes place not only in a classroom, but on courts and fields, in the bush on an expedition, or under the lights of a stage. We know that working with others and our broader community helps us learn as much about ourselves as it does about the world that we live in.

And we know that wellbeing is at the core of success and happiness in every context. It is not the stuff of an evening webinar, nor a booklet handed out before lunch, it is proudly at the heart of all that we do.

It is a privilege to welcome you to Scotch College Adelaide, to be a valued part of our community, and to write your own page in what is now *your* story.



**Trent Driver**  
Principal



## Term & Event Dates

A full and comprehensive list of calendar events can be found on the Calendar, which can be found online via ScotchLife app or online dashboard. Please find more details online by visiting [scotch.sa.edu.au/scotchlife](http://scotch.sa.edu.au/scotchlife).

## Contacting Scotch

Scotch College Adelaide  
Carruth Road,  
Torrens Park SA 5062

**Ph:** +61 8 8274 4333

**E:** [reception@scotch.sa.edu.au](mailto:reception@scotch.sa.edu.au)

**Hours:** 8am – 4pm Weekdays

### POSTAL ADDRESS

Scotch College Adelaide  
PO Box 271, Mitcham SA 5062

### MIDDLE SCHOOL

**Ph:** +61 8 8274 4261

**E:** [msadmin@scotch.sa.edu.au](mailto:msadmin@scotch.sa.edu.au)

### SENIOR SCHOOL

**Ph:** +61 8 8274 4216

**E:** [ssadmin@scotch.sa.edu.au](mailto:ssadmin@scotch.sa.edu.au)

### CURRICULUM OFFICE

**Ph:** +61 8 8274 4219

**E:** [dmurray@scotch.sa.edu.au](mailto:dmurray@scotch.sa.edu.au)

### ADMISSIONS OFFICE

**Ph:** +61 8 8274 4209

**E:** [enrolments@scotch.sa.edu.au](mailto:enrolments@scotch.sa.edu.au)

### INTERNATIONAL STUDENT COORDINATOR

**Ph:** +61 8 8274 4333

**E:** [internationals@scotch.sa.edu.au](mailto:internationals@scotch.sa.edu.au)

## Term Dates

The academic year consists of four terms, beginning in late January and ending in December. Students are provided a three week break mid-year, and two shorter, two week breaks around April and October. The most up-to-date term dates for each year can be found on the Scotch College Adelaide website.

	START OF TERM	END OF TERM
TERM 1	Wednesday 31 January	Friday 12 April

Long Weekend:  
Monday 11 March (Adelaide Cup)  
Friday 29 March & Monday 1 April (Easter)

TERM 2	Tuesday 30 April	Friday 28 June
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Long Weekend:  
Monday 10 June (King's Birthday)

TERM 3	Tuesday 23 July	Friday 27 September
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Long Weekend:  
Monday 2 September (College Closure Day)

TERM 4	Monday 14 October	Friday 6 December
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### TYPICAL DAILY CLASS SCHEDULE

Period 1	8:35am – 9:20am
Period 2	9:20am – 10:05am
Mentor Group	10:05am – 10:20am
<b>Recess</b>	<b>10:20am – 10:45am</b>
Period 4	10:50am – 11:35am
Period 5	11:35am – 12:20pm
Period 6	12:20pm – 1:05pm
<b>Lunch</b>	<b>1:05pm – 1:55pm</b>
Period 7	1:55pm – 2:45pm
Period 8	2:45pm – 3:30pm
<b>Dismissal</b>	<b>3:30pm</b>

Scotch College has a number of policies that are available to view and download at [www.scotch.sa.edu.au/policies-reports](http://www.scotch.sa.edu.au/policies-reports)







Adelaide City



Glenelg Beach, SA

## Living in Adelaide

Adelaide is the capital of South Australia with a population of approximately 2 million people.

Renowned as a safe and cultural city, Adelaide has beautiful beaches, famous wineries and restaurants and is internationally known as the gateway to 'the outback'. South Australia has a fine reputation as one of Australia's most exciting States.

Adelaide has 3 excellent universities: University of Adelaide, University of South Australia (Uni SA) and Flinders University.

Scotch College Adelaide is situated just 7 kilometres south of the city centre in the beautiful Mitcham foothills, easily accessible by bus or train.

### COST OF LIVING IN AUSTRALIA

The Australian currency is the Australian Dollar.

You will need to have sufficient funds to support you when you first arrive.

It is recommended that you bring your funds as either traveller's cheques or on an international credit card.

Most of your weekly living costs will be covered by your Boarding or Homestay fee, but you should come prepared with spending money to undertake recreational activities with friends.

Automatic Teller Machines (ATMS) are readily available around the city, (including at the airport) and you can

immediately withdraw cash from your overseas bank account at ATMs displaying the Cirrus Logo (international access).

Check this with your financial institution before leaving home.

All major international credit cards are accepted in Australia but you must remember that repayments to many of these cards can only be made in the country where they were issued. Do not rely on being able to get a credit card once you arrive in Australia because this is very difficult due to credit and identification laws.

### ADELAIDE'S CLIMATE

Adelaide has a Mediterranean climate, with hot dry summers and cold, wet winters.

The sun in Australia can be very harsh and it is highly recommended that you wear sunscreen and a hat between 11.00am and 3.00pm to protect yourself from sunburn.

In Winter months it is advisable to have a good quality waterproof jacket and umbrella available.

<b>Summer</b>	Dec-Feb	20-35°C	Mainly hot and dry
<b>Autumn</b>	Mar-May	10-25°C	Mild, mainly dry
<b>Winter</b>	Jun-Aug	5-15°C	Mainly Cool and wet
<b>Spring</b>	Sep-Nov	15-25°C	Mild, some rain

### DEPARTMENT OF HOME AFFAIRS

The Australian Government's Department of Home Affairs provides comprehensive information about student visa requirements and the application process, as well as application document checklists to assist you with your application. Visit [homeaffairs.gov.au/trav/stud](http://homeaffairs.gov.au/trav/stud) or phone 131 881 for the latest information.

### DEPARTMENT OF FOREIGN AFFAIRS & TRADE

As well as links from the DHA website the Department of Foreign Affairs and Trade website [www.dfat.gov.au/embassies.html](http://www.dfat.gov.au/embassies.html) has a comprehensive list of Australian Embassies,

High Commissions, Consulates and representative offices around the world.





## Living Options: Your Home Away From Home

### OUR ON-SITE BOARDING HOUSE

The Rosevear Boarding Precinct is home to 108 boarders consisting of a boys' wing and girls' wing. Each wing has an upstairs section, housing the Senior students and a downstairs section, housing the Junior and Middle School students. Each section has its own Common Room containing kitchen facilities, television with Foxtel, Netflix & DVD player and lounge suite. There are also laundry facilities in each section.

Each wing adjoins the large 'Main Common Room' which is where boys and girls can socialise together under supervision. Afternoon tea is served in the room and there is a coffee/hot chocolate machine available each day.

Boarders eat their morning and evening meals in the Boarders Dining Room located in Torrens Park House and during the week, midday meals are collected from the kitchen adjacent to the Boarders' Dining Room.

Food is prepared by our internationally-trained chef, and is nutritious, varied and delicious.

The Heads of Boarding arrange regular outings for the boarding students throughout the year. These include attending socials at other schools, going to movies, attending sporting and cultural events, and visits to various Adelaide and South Australian attractions.

### HOMESTAY

A Homestay experience offers an International Student the chance to become fully immersed in the Australian culture, through living within a caring family environment.

Scotch College can recommend the student to a local homestay provider who can provide a cost effective living option for students. This will offer families peace of mind that their children will be safe and well supported throughout their schooling in Australia. All approved Homestay families are located close to the school with many transportation options available.

Our Homestay families are also located close to the many attractions Adelaide has to offer.

Students are provided with a private area to sleep and study, three meals per day, company and care, with the added support of a 24 hour/7 day a week phone number to support students with homestay issues.

The International Student Coordinator is also available to support students in Homestay with academic advice and support.





# Culture & Language Immersion Program (CLIP)

At Scotch we offer a unique supportive orientation program to Australian education. It is intended for enrolled students to bridge the gap between new arrivals and mainstream schooling. Students live in our Boarding House or Homestay home and can commence their studies immediately when they arrive in Adelaide.

The Culture and Language Immersion Program (CLIP) is for international students from non-English speaking backgrounds (NESB) requiring a specific level of English proficiency before they commence mainstream study at Scotch College. Offered for Middle School entry only.

After being assessed through Australian English Assessment Services (AEAS) offshore, the Director of Admissions will offer students a place at Scotch College commencing in the CLIP program at the appropriate level.

## AEAS (OR EQUIVALENT) MINIMUM STANDARDS

	CLIP Entry	Mainstream Schooling
Middle School	46	71
Senior School	Not available	80

Students may participate in non-language rich subject classes whilst participating in the CLIP Program and will also be encouraged to observe classes they wish to enter at a later date.

Alongside the daily intensive language classes, students are encouraged, where possible, to participate in all aspects of school life; music, sport and co-curricular activities.

Throughout the program students will be continuously assessed on their speaking, listening, reading and writing and receive constant progress reports.

When students graduate from the course they may confidently proceed to mainstream classes with EAL/D support.

The program also addresses the cultural implications of studying in another country. The CLIP students are taught about the various cultures they will experience during their stay.

Students learn what it means to be part of the Australian culture as well as being a member of the Scotch College community.

Incursions, excursions and special events develop the CLIP students' cultural awareness and their own global identity.

## Courses Available

Scotch College has three distinct stages of learning experience each with its own diverse program. Students will complete Year 12 with the South Australian Certificate of Education (SACE).

Provider Code	Organisation Name	Course Code	Course Name
00615B	Scotch College	096628C	Primary Course (Reception to Year 6/7)
00615B	Scotch College	096629B	Junior Secondary Courses (Years 6/7 to 10)
00615B	Scotch College	096630J	Senior Secondary Courses (Years 11 and 12)



### STUDENT STORY

When we first came to Scotch College we were nervous and didn't know what to expect.



The teachers and students immediately made us feel welcome and helped us find our way around the campus with many beautiful buildings.

We love Scotch College because we are always supported and we have many people that help us with our studies.

Adelaide is a beautiful and safe city with many friendly people.

**Xinyi Weng & Xinyun Weng**



# Subjects Offered at Scotch

## YEAR 8

### All Students Study

- Agriculture
- Art & Design
- Design, Technology and Engineering
- Drama
- English or English as an Additional Language
- Food Technology
- Humanities
- Mathematics
- Music
- Physical Education & Health
- Science

### Language Subject Choices

- Chinese
- French
- Cross Curriculum Studies

### Extra Subject Choice

- Dance

## YEAR 9

### All Students Study

- English
- Humanities
- Mathematics
- Physical Education & Health
- Science
- 9@Scotch
- Wellbeing

### Elective Subject Choices (Four)

- Advanced Analytics
- Agriculture
- Art and Design
- Chinese
- Cross Curriculum Studies (CCS)
- Dance
- Design, Technology and Engineering
- Digital Technology: Game Design
- Drama
- English as an Additional Language
- Film Making
- Food Technology
- French
- Music
- Photography
- Science & Technology
- Textiles

## YEAR 10

### All Students Study

- English or English as an Additional Language
- Exploring Identities & Futures
- History
- Integrated Learning (Stage 1)
- Mathematics (General or Essential)
- Health & Physical Education
- Science
- Wellbeing

### Elective Subject Choices (Four)

- Agriculture
- Art
- Biology (Stage 1)
- Business Innovation
- Chinese (First Language)
- Chinese (Second Language)
- Cross Curriculum Studies
- Dance (Stage 1)
- Design
- Design, Technology and Engineering - Wood & Metal
- Drama
- Film Making (Stage 1)
- Food Technology
- French
- Geography (Stage 1)
- Global Markets and Money
- Music
- Nutrition (Stage 1)
- Photography
- Psychology (Stage 1)
- Science & Engineering
- Sport Science and Technology (Stage 1)
- Textiles
- VET Options



### STUDENT STORY

My name is Alan Liu and I come from Beijing, China. I live in the Rosevear Boarding House and in Homestay during the holidays.

Scotch College is a vibrant place which is rich in history and reminded me of Harry Potter's 'Hogwarts' when I first entered the grounds of the College.

Adelaide has a beautiful environment with blue skies and we can even see the beach from the Torrens Park campus.

The students and teachers have made me feel part of the Scotch Community I feel supported in both my studies and wellbeing.

When I leave Scotch I feel I will be ready to attend University and hope to move to America to continue studying.

VET (Vocational Education & Training) subjects have a variety of credits.





## YEAR 11 (STAGE 1)

### All Students Study

- English or EAL
- Activating Identities & Futures

### and ONE of

- Essential Mathematics
- General Mathematics
- Mathematic Methods
- Specialist Mathematics

### One Semester (10 Credits)

- Art
- Business Innovation
- Design
- Design Technology & Engineering: Timber & Metal
- Design Technology & Engineering: Textiles
- Economics
- Film Making
- Geography
- Health
- Media Studies
- Nutrition
- Outdoor Education
- Philosophy
- Photography Art
- Psychology
- Sport Science & Technology
- VET Options

### One or Two Semester (10/20 Credits)

- Agriculture
- Biology
- Digital Technologies
- Drama
- Essential Mathematics
- Food & Hospitality
- Modern History
- Music - Advanced
- Music - Experience
- Physical Education

### Two Semesters Only (20 Credits)

- Chemistry
- Chinese (Background Speakers)
- Chinese (Beginners)
- Chinese (Continuers)
- Dance
- English or EAL
- French (Continuers)
- General Mathematics
- Mathematical Methods
- Physics
- Sports Coaching

### Two Semesters Only (40 Credits):

- Specialist Mathematics - combined with Mathematical Methods

## YEAR 12 (STAGE 2)

### Elective Subject Choices

- Agricultural Production
- Biology
- Business Innovation
- Chinese Background Speakers
- Chinese Continuers
- Creative Arts (Film Making)
- Creative Arts (Photography)
- Dance
- Design, Technology and Engineering - Material Solutions
- Design, Technology and Engineering - Textiles
- Drama
- Economics
- English
- English as an Additional Language
- Essential English
- Essential Mathematics
- Food and Hospitality
- French Continuers
- General Mathematics
- Health
- Mathematical Methods
- Modern History
- Music Explorations
- Music Performance - Ensemble
- Music Performance - Solo
- Music Studies
- Nutrition
- Outdoor Education
- Philosophy
- Physical Education
- Physics
- Psychology
- Specialist Mathematics
- Sports Science and Technology
- Visual Arts - Art
- Visual Arts - Design
- VET Options
- Workplace Practices
- University Courses



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## Communication

Our College recognises the academic and social support provided for a student by developing positive and purposeful partnerships with parents. An important part of this philosophy is effective communication links and processes. Parental understanding of the College communication practices is important for the successful and smooth running of the Torrens Park Campus. Our Aim:

- To develop positive working relationships with parents to support our students' academic and social development.
- To improve parents' understanding of the communication channels available to them.
- To improve parent understanding of the College's processes in relationship to enquiries, concerns, suggestions and complaints.
- To ensure the College effectively communicates information to parents through a variety of mediums.

### UPDATING YOUR CONTACT DETAILS

It is your responsibility to ensure that your contact details are kept up to date at all times. This includes contact details such as home address (in home country and in Australia), mobile phone number and email addresses. You will be asked to verify your contact details at the beginning of Term 1 and Term 3. This is particularly important for students on a student visa, as the College is bound to notify the Department of Home Affairs of changes to student contact details.

### SCOTCHLIFE

<https://app.scotch.sa.edu.au> or via the mobile app.

ScotchLife is our digital parent communication platform and mobile app that can be accessed via iOS or Android app (search "ScotchLife" in your mobile app store of choice) and in any web browser.

ScotchLife has replaced bulk emails as a College communication tool. We're committed to reducing clutter in your email inbox and will only send fee statements by email (you'll still be able to send 1 to 1 emails to College teachers and staff). ScotchLife also provides parents with an intranet platform to access a huge range of school information including campus pages, information about co-curricular activities, sports fixtures and events.

To access ScotchLife, you'll need to have successfully set up your Scotch login credentials with our IT department during the enrolment process prior to commencement.

### OPEROO

<https://www.operoo.com>

Operoo is our platform for managing excursions, permissions and student medical details. It provides parents with an easy, electronic way to reply to requests, eliminating the need for paper forms and permission slips.

At enrolment, one parent/guardian will receive an email requesting you to join Operoo, and create a profile for your child/ren.

While only one parent/guardian from your family will be sent an Operoo invitation to enrol the child, that adult is free to then share the profile with other family members. If you do not receive the invitation by the time the child starts at Scotch, please check with your spouse/partner that he/she has, and that the profile has been completed.

Periodically you will receive email alerts from Operoo, informing you of an upcoming excursion, incursion, camp or other activity which requires your permission.

We recommend parents review and update their child's medical information annually, or when circumstances change. This will ensure our Health Centre team, and your child's teachers have the most up-to-date and accurate medical information for your child.

Please be assured that your child's data is stored securely in Australia by Operoo, which is an Australian company, and that the privacy of your data is respected.

### ATTENDANCE

Attendance is mandatory, both for academic progress and to fulfil the requirements of your Australian student visa. This mandates that students attend, at a minimum, 80% of all scheduled contact hours. Students are required by the College to attend all scheduled lessons and remain at school for the entire school day.

If at any point an International student's attendance falls below 90% of their scheduled contact hours, the College will work with the student to develop an Intervention Plan to improve attendance. Late arrivals and early departures at the beginning and end of school terms will impact attendance.

Should student attendance fall below 80%, Scotch College is obligated to report this to the Department of Home Affairs and their student visa may be at risk.





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## PARENT CONTACT

It is encouraged that contact is made at the start of the school year with the student's Mentor. Commencement meetings are offered for parents and students and can be conducted via Skype. A nominated Guardian may take the place of a parent in these meetings. The International Student Coordinator will make contact with parents early in Term 1 of each year, and this will be your primary point of contact with the College. You can communicate with your child's class teachers directly if you wish to do so, or the International Student Coordinator can facilitate communication on your behalf. Avenues of communication include:

- Information on the website: [www.scotch.sa.edu.au](http://www.scotch.sa.edu.au)
- Student / Parent teacher interviews twice yearly, with bookings made online. Skype interviews are welcome for offshore families.
- Continuous reporting for academic progress in each subject twice a term through our online learning management system Seqta.
- Student wellbeing reports at the end of each semester through our online learning management system Seqta.
- Emails and letters home regarding behaviour and progress through the House system and our online learning management system Seqta.
- Regular communication via ScotchLife relating to specific campus events including information and education evenings and weekly sport timetables.

## COURSE PROGRESS

Students are expected to maintain satisfactory course progress. To demonstrate satisfactory course progress, students must achieve a C grade or better in at least 80% of their enrolled subjects per semester. If a student falls below 90% the College will work with the student to develop an Intervention Plan to improve course progress. Should student course progress fall below 80%, Scotch College is obligated to report this to the Department of Home Affairs and their student visa may be at risk.

## Student Conduct

### INTERNATIONAL STUDENT COORDINATOR

The International Student Coordinator is the primary point of contact for an International Student. Upon their commencement, students will be invited to meet the International Student Coordinator who will provide the students with their direct contact information.

The International Student Coordinator will also write to parents and guardians as students enrol the College and provide their direct contact details.

As well as providing individual support to students, the International Student Coordinator will lead events aimed to develop a sense of community amongst the International Student cohort, as well as work with the wider College community to develop a sense of Global Responsibility across the school.

### STUDENT SUPPORT

At Scotch we are committed to providing students with a rich and challenging learning environment that enables them to reach their full potential. We recognise that wellbeing is strongly linked to improved schooling outcomes for students and we seek to foster wellbeing so that students might flourish.

We recognise that some students require additional support outside of the classroom in order to be successful within the educational setting, and strive to provide this support in a nurturing and discrete manner.

To assist us in supporting student wellbeing, Scotch has a dedicated Student Services area. This area houses some of the key staff responsible for the provision of services to students.

Every student is valued as unique with individual gifts, areas for development and learning styles. We recognise the importance of development across all aspects of personal growth including academic, emotional, social, cultural, spiritual and physical development.





## Respectful Relationships

Scotch College Adelaide is committed to providing a safe, secure and supportive learning environment.

All members of the school community have a responsibility to recognise and protect the rights of others, to practice and promote a positive learning environment and care for others, and to exercise the values of compassion, courtesy and cooperation. Behaviour management is a communication process designed to foster a whole school approach to the development and maintenance of high standards of behaviour.

The best behaviour management tools are positive relationships with students and classrooms that are well managed to ensure effective learning.

## RIGHTS AND RESPONSIBILITIES

Each member of the school community has the right to:

- Learn and work to the best of his or her abilities.
- Feel safe, secure and supported.
- Be recognised and acknowledged for doing his or her best.
- Be treated with compassion, courtesy and respect.
- To expect their property to be safe.
- Have concerns dealt with in accordance the College's Wellbeing policies and procedures documents in a timely, clear and courteous manner.
- Receive relevant information and appropriate and reasonable support.

Processes to deal with bullying/harassment

- Tell the bully to stop.
- Do not retaliate aggressively, either physically or verbally.
- Discuss the situation as soon as possible with someone you are comfortable with: parents, Mentor, Head of House, International Student Coordinator, Head of Student Wellbeing, Head of School or College Psychologists.





# Enrolment

## MINIMUM REQUIREMENTS

### Academic Requirements

- Students must provide evidence of satisfactory academic performance appropriate to entry to the Year level requested on the Application for Enrolment.
- For Year 8 – 12 students: Satisfactory effort and achievement (pass grade or better) reflected across all subjects.

### English Language Proficiency Requirements

For direct entry into mainstream schooling, Scotch College Adelaide requires evidence of sufficient proficiency in English to successfully meet the curriculum demands of the enrolled course. This is a requirement under the 2018 National Code of Practice, Section D Standard 2.

- Mainstream Entry: AEAS Score of 80 or better for Year 10 entry
- CLIP Program Entry: AEAS Score of 46 or better for Middle School entry

## APPLYING TO STUDY

Some parents prefer to use an agent who speaks their own language and is familiar with the procedures. Agents can make the process fast and efficient as they are experienced in the process. Agents will charge a fee for their services and Scotch College accepts applications from all agents, but only pays commission to those who have an official signed agent's agreement with Scotch College.

## APPLICATION PROCESS

### 1. Application

All applicants are required to complete and lodge an Application for Admission Form and submit the following documents with their application:

- Photocopy of passport
- Most recent School Report
- Results of any public examinations

### 2. English Language Testing

All International students are required to sit an English assessment test. We require students to take the AEAS Test or an equivalent test.

The results of the English test will be sent to Scotch College with a recommendation of the number of weeks required to study Intensive English prior to the student starting.

### 3. Formal Offers of Admission

An offer of admission will generally be made on or after 1 March in the year preceding entry, although if places are available, offers can be made up to 6 months prior to entry. Acceptance of a place of admission requires International applicants to complete and sign the following documents:

- Confirmation of Place
- Enrolment Agreement
- Health and Personal Details Form
- Student Admission Questionnaire

### 4. Payment of Fees

International Students are required to pay one semester's tuition and boarding fees in advance. Scotch College will then issue the Applicant with a Confirmation of Enrolment (CoE) Form and Welfare Statement, which will enable the Applicant to apply for a student visa (Schools Visa – subclass 500).

### 5. Health Cover

International Students are required to have Overseas Student Health Cover. Payment for health cover must be made in advance. If the student leaves the College prior to the expiration date of their health cover they will only be entitled to the monies actually refunded by the insurance provider less any reasonable and related costs incurred by the College.

## DEFERMENT, SUSPENSION OR CANCELLATION

Should a student wish to defer, suspend or cancel their enrolment, they will do so in accordance with the Deferment, Suspension and Cancellation Policy, available on the College website (accessible [www.scotch.sa.edu.au](http://www.scotch.sa.edu.au)). Should the College need to suspend or cancel a student's enrolment, it will be done so in accordance with the College Student Disciplinary and Investigations Procedures, which are also published to the College website.

## STUDENT ASSESSMENT AND REPORTS

Each year, Scotch College provides parents with 2 written reports on the student's academic performance. Formal parent/teacher interviews are held during the year to provide opportunities for parents or guardians to speak to teachers about their child's progress. If parents are visiting Australia during term time and not coinciding with scheduled parent/teacher interviews we can arrange a time to meet which is mutually convenient. Interpreter services can be arranged if requested with reasonable notice.

Satisfactory course progress is required for a student to progress to the next year level. In addition, with the use of an online learning management system we provide continuous reporting on each student's academic progress. Assessment results and feedback on each student's development is available to students and parents for each subject.



# Life at Scotch

## WELFARE AND ACCOMMODATION

The International Student Coordinator, the Head of Campus, the Head of House, Mentors and the Head of Boarding each assist students with settling into their new environment.

## OVERSEAS STUDENT HEALTH COVER

The Department of Home Affairs requires that in order to be granted a student visa, all applications must provide evidence that the student has Overseas Student Health Cover (OSHC) for the duration of the visa. Once the fee has been paid, Scotch College will organise the OSHC.

## ORIENTATION

All International Students are welcomed on arrival in Adelaide and are encouraged to participate in as many activities as possible to help settle into life at Scotch. An Orientation program is run for each student to help all new International students adjust to the differences in academic, social and community life.

## ESOS FRAMEWORK

The Australian Government wants International students in Australia to have a safe, enjoyable and rewarding place to study.

Australia's laws promote quality education and consumer protection for International students. These laws are known as the ESOS framework and they include the Education Services for Overseas Students (ESOS) Act 2000 and the National Code 2018.

### Protection for international students

As an International student on a student visa, you must study with an education provider and in a course that can be found on the Commonwealth Register of Institutions and Courses for International Students (CRICOS) at <http://cricos.deewr.gov.au>

CRICOS registration guarantees that the course and the education provider at which you study meet the high standards necessary for international students.

Please check carefully that the details of your course – including its location – match the information on CRICOS.

### Your Rights

The ESOS framework protects your rights, including:

- Your right to get the education you paid for. The ESOS framework includes consumer protection

that will allow you to receive a refund or to be placed in another course if Scotch College Adelaide is unable to teach your course.

The ESOS framework sets out the standards Australian education providers offering education services to international students must obey. These standards cover a range of information you have a right to know and services that must be offered, including:

- Orientation and access to support services to help you study and adjust to life in Australia
- Who the contact officer or officers are for international students
- When your enrolment can be deferred, suspended or cancelled
- What Scotch College Adelaide's requirements are for satisfactory progress in the courses you have enrolled in
- Which extra help and study options are available to you
- If attendance will be monitored for your course, and
- A complaints and appeals process.

Standard 7 does not allow another education provider to enrol a student who wants to transfer to their course, but has not completed six months of the initial course of study you plan to undertake in Australia. If you want to transfer beforehand you need the provider's permission.

If you are under 18, to ensure your safety, you will be granted a visa only if there are arrangements in place for your accommodation, support and welfare.

## YOUR RESPONSIBILITIES

As an international student on a student visa, you have responsibilities to:

- Satisfy your student visa conditions
- Maintain your Overseas Student Health Cover (OSHC) for the period of your stay
- Meet the terms of the Written Agreement with Scotch College Adelaide
- Abide by all rules and regulations given to you by boarding staff or homestay parents
- Inform Scotch College Adelaide if you change your address and contact details
- Maintain satisfactory course progress
- Follow your Scotch College Adelaide attendance policy, and
- If you are under 18, maintain your approved accommodation, support and general welfare arrangements.





# Torrens Park Campus Map



