# Acceptable use of Digital Technology – Mitcham Campus, Junior School

As a society, we have progressed from an industrial age to a social / informational age. With this development, there is an increase in the technological skills required by students and an increased frequency in which they must engage with digital technologies.

Scotch College Adelaide supports the use of digital technologies to enhance our high-quality educational offerings and to promote future readiness in our students. Our goal in embracing these services is to promote an innovative and contemporary approach to teaching and learning, and to develop a collaborative environment of open and effective communication.

Younger students have access to digital technology in the classroom to provide engaging and innovative approaches to learning. For example, to enhance literacy and numeracy skill development, to seek information, capture learning and understanding, and to build coding and storytelling. Examples of digital technology that young students may use include iPads, computers, robotics, and 3D printing.

Personal mobile phones and smart watches are not considered appropriate student learning devices on the Mitcham Campus and non-approved personal devices are expected to be switched off handed to the Home Group teacher for safe keeping during school hours.

We believe that teachers and parents play a vital role in supporting expectations around the use of digital technologies and modelling appropriate behaviours in their use. We work together to foster a culture where students and staff take responsibility and ownership of their actions and behaviours, which is reflected both on and offline.

Education that centres on the responsible use of technology commences from an early age with a vision to embed good habits early and empower young people to be safe and behave appropriately online. We value the importance of respectful and inclusive relationships that must not be undermined by the inappropriate use of digital technology.

## Guiding principles:
- The College is committed to sustaining safe teaching and learning environments and teaching communities that also fulfil our child protection responsibilities,
- The College believes in embracing digital technology and educating our community to understand the opportunities and risks associated with its use, including online safety and ethical use of technology,
- The College believes that the skills required to use digital technology appropriately cannot be obtained through avoidance,
- The College believes that students must learn the skills to manage digital distraction so that technology used in purposeful ways for learning and interaction,

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**Author:** Ieva Hampson /Rob Lee
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- The College believes in embracing emerging digital technologies and trends to prepare for future educational and career opportunities. The College actively supports young people to develop understanding and skills to keep themselves and others safe.
- The College recognises that guidelines for the use of digital technologies and software must reflect of the age of students. The College will seek parental consent for software use, where it is recommended by the provider. The College will regularly review the Applications used by students to ensure that they continue to meet our criteria for Child Safe practices.

## Definitions:
- College mandated personal devices are devices that are required by students to engage with educational programs at the College (such as laptops and iPads)
- Non-mandated personal devices (NMPDs) are devices that are not required by students to engage with educational programs at the College (such as mobile phones, smart watches, headphones)
- College owned devices are devices that are not personally owned by students (such as computers in learning spaces, virtual reality equipment, robotics, AV equipment, printers)

## Related Documents
- Digital Technology User Agreement – Student & Parent of Caregiver
- Digital Technology User Agreement - staff

## Scope:
- Student & Staff owned devices – school mandated (laptop or iPad)
- Student & Staff owned devices – not mandated (e.g. mobile phone, smart watches)
- College owned technology (e.g. computers, virtual reality equipment, 3D printers, AV equipment)

## Aspirations:
- To equip our students with knowledge and experience to thrive in a fully digital world,
- Support students to develop resilience to the negative effects of digital technology,
- Create an environment where technology enhances, not distracts from, the teaching and learning program,
- Work in partnership with families to model safe, responsible, and ethical technology behaviours.

## Expectations:
Scotch College will not accept use of digital technology that:
- Makes anyone feel unsafe,
- Is illegal, or in any manner may be considered malicious,
- Brings into disrepute the reputation of themselves, other people, or the College,
- Distracts from the teaching and learning program,
- Circumvent technology controls in place at the College,
- Breaches anyone's right to privacy, or directly breaches the *Privacy Act 1988.*

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Staff and students are required to comply with the relevant Acceptable Use of Digital Technology User Agreement.

## Breach of this Policy, or breach of the Acceptable Use of Digital Technology User Agreement:

- If a breach is suspected, the technology will be held by the office of the relevant Head of School/Department and the breach investigated if necessary. In some cases, if illegal activity is suspected, this may involve referring the matter directly to the police, as is required.

### Additional information for Students/Parents/Caregivers:

- If a breach by a student is confirmed, parents will be contacted, and an educative response will be planned in the first instance. Student access to technology may be reviewed,
- Any subsequent breach would be reviewed with the parents and Head of School and depending on the nature of the breach may invoke use of the Suspension and Termination Policy.

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